

Southampton Voluntary Services
(A Registered Charity and Company Limited by Guarantee)

Trustees Report and Financial Statements
For the Year Ended 31 March 2010

Charity number 1068350
Company number 3515397

Southampton Voluntary Services
(A Registered Charity and Company Limited by Guarantee)

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for the year ended 31 March 2010

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Southampton Voluntary Services Report of the Executive Committee for the year ended 31 March 2010

The Executive Committee presents its report and the audited financial statements for the year ended 31 March 2010.

Reference and administrative information

Charity name	Southampton Voluntary Services
Charity registration number	1068350
Company registration number	3515397
Registered office & operational address	Voluntary Action Centre Kingsland Square, St Mary Street Southampton, SO14 1NW

Executive Committee

The following have served in office between the start of the year (or date of appointment if later) and the date of this report:

R F Stubbs *	Chair
M W Treasure Jones *	Vice Chair
C F Warburg *	Honorary Treasurer, Chair of Finance sub-Committee
Cllr. A Samuels (nominated – SCC)	Appointed 22 July 2009
Cllr. N Fitzgerald (nominated – SCC)	
M J Carnegie	
M J De-La Haye	
P C Keeley	
S P Mantle	
A E T J Robinson	Resigned 2 June 2010
LE Slack	
D G Wrighton	

Cllr P Holmes (nominated by SCC) and N Singh resigned as directors on 22 July 2009 and 7 October 2009 respectively.

Ex-officio representatives

In addition to the directors listed above the following are also invited to attend Executive Committee meetings as ex-officio representatives:

Dr G Watkinson	NHS Southampton
C Hawker	Southampton City Council Health & Social Care
G Henderson (previously C Mitchell)	National Offender Management Service

* Denotes member of Finance Sub-committee

Company secretary

J Ash

Auditors

BDO LLP, Arcadia House, Maritime Walk, Ocean Village, Southampton SO14 3TL

Bankers

The Royal Bank of Scotland, 156 High Street, Southampton SO14 2NP
Cater Allen Private Bank, 9 Nelson Street, Bradford BD1 5AN
Standard Life Bank plc, Dundas House, 20 Brandon Street, Edinburgh EH3 5PP
The Charity Bank Limited, 194 High Street, Tonbridge, Kent TN9 1BE
Allied Irish Bank (GB), 14 The Avenue, Southampton, SO17 1XF

Solicitors

Paris Smith, No. 1 London Road, Southampton SO15 2AE

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Report of the Executive Committee for the year ended 31 March 2010 (continued)

Our aims and objectives

Purposes and aims

SVS's purposes, our Charitable Objects, are stated in our Memorandum and Articles of Association and form the basis of our registration as a charity. These documents were prepared on incorporation in 1997 and two small amendments not affecting the Charitable Objects were made to the Articles of Association at the AGM in October 2007. Our Charitable Objects remain as set out in 1997, as follows:

"To promote any **charitable purposes** for the **benefit of the community** in the area of the administrative authorities comprising the historic county of Hampshire (including Portsmouth and Southampton) and in particular, the City of Southampton, and if the directors of the charity shall so decide, in any of the administrative authorities immediately adjoining, and in particular **the advancement of education, the protection of health and the relief of poverty, distress and sickness.**"

Ensuring our work delivers our aims

We review our aims, objectives and activities each year and carry out a comprehensive re-appraisal every three years in the preparation of our three year Forward Plan documents. The annual reviews look at what we achieved and the outcomes of our work in the previous twelve months. The review looks at the success of each key activity and the benefits they have brought to those groups of people we are set up to help. The review also helps us to ensure that our aims, objectives and activities remain focussed on our stated purposes. **We have paid due regard to the guidance contained in the Charity Commissioner's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives they have set.**

The Charitable Objects are summarised in SVS's Vision, Organisational Values, Mission Statement and Key Aims which were reviewed during the year and as part of the development of the Forward Plan 2008-2011 through discussion and consultation with SVS members, staff and volunteers, including the Executive Committee, and external stakeholders. The Vision, Mission Statement and Key Aims set out below are as set out in the Forward Plan 2008-2011 and fully reflect the purposes that the charity was set up to further.

SVS's **Vision** is of "a city in which all people are inspired to make positive contributions to their communities".

SVS's **Organisational Values** are defined as:

- **Passion** – SVS believes voluntary action is built on the passion of people and communities to make a positive difference;
- **Inclusiveness** – SVS believes that the voluntary ethic is best upheld when organisations promote equality and diversity and are open, democratic, accessible and accountable to their users, members and the wider community;
- **Independence** – SVS will be a strong and independent voice for the sector, supporting best practice in autonomous organisations;
- **Innovation** – SVS will support organisational resourcefulness, flexibility and adaptability, through innovative, original ideas and creative solutions;
- **Partnership** – SVS is committed to positive partnership work to create shared thinking and find solutions to meet local needs.

The **Mission Statement** is that "SVS aims to support a vibrant voluntary and community sector with a strong voice and the best of support. SVS actively promotes voluntary action and the provision of essential services to vulnerable communities."

The focus of our work

Our main objectives for the year are summarised in our strapline, "Promoting Voluntary Action", and in the eight **Key Aims** which are:

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Report of the Executive Committee for the year ended 31 March 2010 (continued)

Voluntary Sector Support

- **Services and support** – SVS will promote the effectiveness of local voluntary and community groups by providing them with a range of services including access to practical facilities, such as meeting rooms, photocopiers and ICT equipment and more involved support through general and specialist advice and information including regular newsletters, website, training and funding advice;
- **Liaison** – as a focal point for the local voluntary and community sector in Southampton, SVS will encourage networking between individuals and groups within the sector, and between local groups and the statutory and private sectors. SVS will also help different communities to organise their own networking activity;
- **Representation** – with government encouraging involvement of voluntary and community groups in shaping and delivering services, SVS will enable the views of local groups to be represented strategically at local, regional and national levels;
- **Development work** – SVS will help identify gaps in service provision and work with groups to develop new and innovative services to meet these needs;
- **Strategic partnerships** – SVS will work in partnership with local government and other statutory agencies to shape and deliver services to meet city needs;
- **Promoting volunteering and voluntary action** – SVS will use its resources to promote volunteering in Southampton and to facilitate increased opportunity for voluntary action as an expression of active citizenship and civil society;
SVS Services
- **Quality Services** – SVS will deliver good quality services to meet the individual needs of vulnerable communities;
Governance
- **Governance and performance** – SVS will demonstrate best practice in governance by upholding the standards within the Good Governance Code for the Voluntary and Community Sector.

How our activities deliver public benefit

Our main activities and who we try to help are described in "who used and benefited from our services" and our achievements and performance in the year are assessed in the "summary review of the year". **All our charitable activities are undertaken to further our charitable purposes, as embodied in our Charitable Objects, Vision and Mission Statement, for the public benefit.**

Who used and benefited from our services?

Our wide ranging **Principal Activities** are set out below together with the individuals and groups, mainly based within the city of Southampton, that benefit from these activities:

- **Voluntary Sector Support:** Informing, training, involving, representing, innovating and promoting the voluntary and community sector;
- **Promoting Volunteering and Voluntary Action:** Promoting volunteering and voluntary action to individual volunteers and organisations involving volunteers in their work;
- **Services to meet the needs of individuals:**
 - **Family Projects:** Groups for families with a child under 8 who have high social, emotional or health needs, live in temporary or inadequate housing and are not accessing other resources;
 - **morph:** A project of ex and on-going drug users committed to improving things for anyone still using drugs or trying to stop;
 - **Safe in Sound:** A voluntary project committed to raising awareness of the risks associated with substance use, reducing harm and promoting the health, safety and enjoyment of young people using local entertainment venues;
 - **Shopmobility:** Provision of wheelchairs and scooters to people with limited mobility and sighted guide service for visually impaired people enabling them to access the city centre and shop independently;
 - **Street Homeless Prevention Team:** Reducing the level of street homelessness in Southampton and promoting positive life changes through volunteering;
 - **Young Carers:** Work with children and young people under the age of 18 years whose lives are affected by caring for an unwell or disabled family member.

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Report of the Executive Committee for the year ended 31 March 2010 (continued)

Summary review of the year

It is recognised that this remains a time of continuing and increasing uncertainty within our sector as set out in the "Financial review" below. However, SVS has continued to develop throughout the year on many fronts, focusing on securing the foundations for the difficult years ahead. The review below includes comments on our activity in the year, in which we set our theme as **Serving the City**.

We have prepared a summary "**Review of the Year**" which gives an overview of our activities for the year and a detailed "**Annual Report**" which reports in much greater depth on the work we have carried out to fulfil our objectives project by project. Both are available on request or from our website www.southamptonvs.org.uk.

Key highlights of the year included:

- Hosting sector meetings with local MP John Denham and Stuart Etherington, Chief Executive of NCVO, discussing the **impact of the recession**, the latter also covering our sector's role in **promoting a good society** within the wider ambit of civil society organisations;
- The success of the Safe In Sound volunteers winning their **Time Bank Pitch your Project** small grant and also the selection of the Street Homeless Prevention Team **allotment project** volunteers selected for involvement in this year's Chelsea Flower Show;
- Promoting **volunteering and community engagement** with a 117% increase in volunteering since the onset of the recession, including work with Job Centre Plus, Sure Start Childrens Centres and Southampton City Council;
- Reporting a snapshot view of how the City's voluntary organisations contribute to key **National Indicators** against which all agencies in the city are monitored and measured;
- Specific **briefings** such as Meet the PCT Chief Executive events with Bob Deans outlining the NHS Southampton commissioning frameworks, Involvement of Older People and Improving Access to Psychological Therapies;
- Several events linked to the **personalisation** agenda and self controlled budgets which will have profound but not yet fully understood impact both for service users as well as providers;
- Progressing capacity building, particularly **governance, contracting, collaboration, safeguarding, volunteering and community engagement**.

Other key themes of the year have revolved around additional uncertainty from:

- The increasing difficulty in securing funding;
- The additional complexity of commissioning and tendering;
- SCC's major grants review impacting on even short-term planning;
- A pending general election and the recession increasingly biting hard;
- Ever growing demand for services including from member organisations, new clients and over-stretched resources.

Major work in the year has included the following key issues:

Helping to tackle worklessness in the City

- Supporting a **72% increase in volunteering enquiries** over the previous year from people seeking purposeful activity and skills enhancement whilst unemployed;
- Partnership work with colleagues at **Job Centre Plus**, particularly effective for those unemployed 6 months + who can engage with volunteering as part of a training, volunteering and work experience package to help them back to employment;
- Further partnership work with Job Centre Plus and the Sure Start Childrens Centres as SVS successfully bid to pilot volunteering entry schemes for parents in 3 City Childrens Centres, a project known as VSTEPS.

Development of sector understanding and good practice around safeguarding

- Involvement in the Local Safeguarding Children Board and the Adult Safeguarding Board, and in a LSCB Serious Case Review scrutiny which highlighted areas for further joint training which has been shared with Alliance members;

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Report of the Executive Committee for the year ended 31 March 2010 (continued)

Summary review of the year (continued)

- The planned implementation of the **Vetting and Barring** arrangements has seen SVS host major briefings by the Home Office and Safers network leads as well as an ongoing programme of training and briefings linked to compliance with legal requirements and delivery of the **CRB umbrella service** which SVS offers to local voluntary groups.

Supporting the sector in securing finance in troubled times

- Working proactively with SCC on the consultation linked to the major grants review, inputting to the initial thinking as well as hosting both joint meetings with key Councillors and officers and sector only meetings for groups to discuss the issues and their concerns independently. Based on our independent soundings SVS presented a number of recommendations which were largely endorsed and recommended to Cabinet for their further consideration;
- Building sector capacity around all aspects of tendering, procurement and contract performance and management with both internally and externally facilitated training as well as one to one support to groups up to the point of formal Pre-qualification questionnaires;
- Working hard to ensure that commissioners understand more fully the problems and unintended consequences that can arise for voluntary organisations when too blunt a process is used or specifications are poorly drawn.

SVS's Services to the general public have continued to serve the City in increasingly difficult times. Highlights of their work include:

- Securing a four year contract for **SVS Young Carers** project;
- Publication of **Family Projects** Father's Group cook book 'What's for Dinner Dad';
- Our **Safe in Sound** team highlighting the mix of alcohol with 'legal highs' well before Mephedrone was banned;
- **Morph** mentoring a volunteer who went into employment with the NHS;
- Winning funding from Sport Relief to secure and expand various aspects of work delivered by the **Street Homeless Prevention Team**;
- A 10% increase in service use at **Shopmobility**.

In all aspects of SVS work and service delivery we have teams of active volunteers who enhance our work and the services we offer to the public. Some of our SVS volunteers have themselves experienced unemployment, whilst others have additional support needs, so our experience in working with and involving them provides an excellent grounding for the work we do in encouraging others to actively involve volunteers.

All of SVS services are operated in partnership with other voluntary and statutory bodies and our thanks are due to them for both their tangible (especially monetary) support as well as for the willingness to share ideas, expertise and work collaboratively with us confident that we will do our bit to tackle shared issues if they do theirs. We also receive practical support and help from a wide variety of private sector partners to whom again a big thank you is due. We genuinely appreciate the trust and confidence all our supporters place in us.

The role of Volunteers in our service provision

There is a substantial donation of volunteers' time and effort, with over 100 volunteers engaged in the work of SVS and its projects during the year. At the time of the last annual Equal Opportunities snapshot survey 76 were currently active and on average these 76 volunteers contribute a minimum of 4 hours weekly to their volunteering. The annual value at that point in time would be in excess of £195,000 pa based on the national median hourly earnings rate of £12.34 per hour, as published in November 2009 by National Statistics.

Financial review

Financial overview

This is an increasingly challenging time within our sector with major funding uncertainties, a turbulent external environment and the increasing impact of procurement and tendering. We continued to face uncertainty over parts of our Income and to deal with late decisions over

Southampton Voluntary Services
Report of the Executive Committee for the year ended 31 March 2010 (continued)

Financial overview (continued)
funding income, but we plan recognising that these are aspects of the environment in which we operate. In this context, **SVS achieved a satisfactory outcome for the year with a surplus in its unrestricted general fund of £5,853.**

Our continued requirement to apply FRS 17 has resulted in a charge of £26,000 (2009: £6,000) for the Hampshire County Council ("HCC") Pension Fund net service cost (in addition to £16,957 (2009: £21,781) of normal contributions) and a charge of £102,000 relating to the excess of actuarial losses on liabilities over actuarial gains on assets (2009: a charge of £244,000 relating principally to changes in the fair value of scheme assets).

This significant volatility in our reported results caused by the application of this accounting standard is further commented on below under "FRS 17 – accounting for pensions". However, it is important to recognise that SVS's cash outflow in respect of pension contributions to the HCC Pension Fund amounted to £16,957 in the year to 31 March 2010 for the three remaining staff members in the scheme, reduced from a cash outflow of £21,781 in the previous year. Thus even though the application of FRS 17 gives rise to such large fluctuations in reported results, **the underlying cash cost to the organisation is stable.**

The remaining SVS staff are not admitted to the HCC superannuation scheme and have been offered stakeholder pensions since October 2001.

Restricted funding will by its nature involve situations where funds are received in one year and spent in a different year, resulting in situations where net surpluses or deficits arise. In the current year our total Voluntary Sector Support Team reserves increased by £39,984 (2009: £25,456), explained principally by funding for future work received late in the year.

Restricted reserves for SVS Services increased in the year by £70,964 (2009: £64,609), resulting from receiving some funding ahead of the associated expenditure and also from an effort across the Services to increase reserves, over time, to a more prudent level that reflects current risk and uncertainty. Our reserves policy is set out in more detail below.

The SVS Balance Sheet remains appropriate for an organisation of our size, with appropriate liquidity. SVS financial policies and procedures were updated and reviewed by the Executive Committee in the year, and cover all areas where policies are required.

The coming year and beyond will become increasingly challenging, with several funding streams uncertain or ending and changes / potential changes in political priorities and direction at local and national level adding to uncertainty.

FRS 17 - accounting for pensions

We have continued to apply FRS 17. The pension fund actuaries have calculated SVS's share of the fund deficit to be £459,000 (2009: £331,000). The significant increase in SVS's share of the deficit results principally from an excess of actuarial losses on liabilities over actuarial gains on assets. **We continue to consider that the existence of the current pension fund deficit has no impact on our ongoing activities.**

The actuaries advise that the disclosures under FRS 17 can change dramatically depending on stock market and bond market conditions and this leads to volatility in the level of the year end deficit or surplus. While the Charity Commission, through SORP 2005, require compliance with FRS 17 they also recognise that a pension fund surplus or deficit is of a different nature to a charity's other assets or liabilities and stipulate that the adoption of FRS 17 should have no impact on the level of free reserves and that instead a separate pension reserve is established.

Specifics

Total incoming resources amounted to £1,238,195 compared with £1,313,861 for 2009, a decrease of 5.7%. Total resources expended amounted to £1,147,394, a reduction of 5.5% compared with the previous year's figure of £1,214,758. Total funds at the year end amounted to £1,309,148 (2009: £1,320,347) which is made up as follows:

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Report of the Executive Committee for the year ended 31 March 2010 (continued)

Specifics (continued)

	2010	2009
	£	£
Restricted reserves - held for future project expenditure	437,409	326,461
Designated reserves - set aside for VAC depreciation and for essential future operating expenses	1,256,729	1,256,729
General reserves - see below	74,010	68,157
Pension reserve - as discussed above	(459,000)	(331,000)
Total funds	1,309,148	1,320,347

General reserves now stand at £74,010 (2009: £68,157). The increase of £5,853 comprises the unrestricted deficit of £20,147 before FRS 17 costs of £26,000 which are accounted within the Pension reserve movement. As shown below, general reserves are in the form of current assets (59%) and fixed assets (41%) which will be depreciated over future years:

	2010	2009
	£	£
Fixed assets	30,375	31,019
Current assets – free reserves	43,635	37,138
Total general reserves	74,010	68,157

The Charity's free reserves may decrease significantly as future essential expenditure on fixed asset replacement becomes inevitable. Accordingly, these reserves are held principally to give some protection against future uncertainties and are not available for short-term expenditure.

Principal funding sources

Voluntary Sector Support and Promoting Volunteering and Voluntary Action are funded through a core grant from **Southampton City Council (SCC)** together with sizeable contributions from the local PCT, **NHS Southampton**, Capacity Builders (Change-Up) and various smaller funding streams, some of which also derive from SCC. The SVS Services are primarily funded through a mix of grants, contracts and charitable trusts.

Fundraising policy

Whilst SVS welcomes donations and in kind contributions from business and other supporters, especially with respect to our service delivery work to the public, SVS does not actively undertake fundraising from the general public to support its voluntary sector support work as this would be counterproductive to our aims and put us in competition with many of the voluntary and community groups that we seek to support. SVS Services maintain annual fundraising activities to enhance their basic services.

Investment policy

The Executive Committee, having regard to the liquidity requirements of the charity and the reserves policy, have reviewed and operated a policy of keeping available funds in competitive interest bearing deposit accounts and seek to achieve a rate of deposit interest which matches or exceeds inflation as measured by the retail prices index.

The Executive Committee, mindful of public concern regarding the liquidity of banking institutions, periodically review the allocation of funds to individual banks and have, during the year, increased the number of banking institutions with whom the charity holds accounts from four to five. The Executive Committee believes that SVS would be eligible to receive compensation through the Financial Services Compensation Scheme on the failure of a UK registered bank, and consider that the increase to five banks both minimises the risk of losing charitable funds and the risk of losing liquidity due to bank failure.

Reserves policy

The Executive Committee has examined SVS's requirements for reserves in light of the main risks to the organisation and in line with its policy to do so on an annual basis following detailed scrutiny and recommendations by its Finance sub-committee which is itself guided

Southampton Voluntary Services Report of the Executive Committee for the year ended 31 March 2010 (continued)

Reserves policy (continued)
by the Charity Commission guidance on charity reserves. It has established a policy whereby the unrestricted funds and restricted project funds not committed or invested in tangible fixed assets held by the charity should be between 3 and 6 months of the expenditure together with our best estimate of future capital expenditure.

The charity needs reserves to enable it to continue to operate as an ongoing concern. The Executive Committee consider the reserves held on the balance sheet to be at an adequate level, as set out further below, to meet their responsibilities and commitments, protect and advance its current activities and enable it to progress its long term aims which are outlined in the SVS 3 year 2008-2011 Forward Plan.

Based on budgeted expenditure for the year commencing 1st April 2010, the target is for free reserves of between £50,000 and £100,000 in unrestricted funds and of between £250,000 and £500,000 in restricted project funds. The reserves are needed to meet the working capital requirements of the charity and the Executive Committee are confident that at this level they would be able to continue in the short term the current activities of the charity in the event of a significant drop in funding.

The present level of free unrestricted reserves, being the unrestricted reserves excluding those represented by fixed assets and those held for designated purposes, is £43,635 which falls short of the target. However the Executive Committee is satisfied that the level of free reserves is acceptable having taken note of SVS's policy of increasing reserves together with the existence of certain designated reserves, and also recognising SVS's expected future capital expenditure. The present level of free restricted reserves, being restricted reserves excluding those represented by fixed assets, is £433,929. The Executive Committee has concluded that these reserves are adequate based on the SVS Projects' policy of increasing reserves. In the short term the Executive Committee has also considered the extent to which existing activities could be curtailed, should such action be required. In volatile financial circumstances, having adequate reserves has meant that we have been able to avoid issuing precautionary redundancy notices linked to SCC grants review and tendering outcomes.

Plans for future periods

This Report covers the 2nd year of the SVS 3 year 2008-2011 Forward Plan which sets out our medium term objectives. It is available on our website www.southamptonvs.org.uk or on request. Our **key work programmes** for the period 2008-2011 are summarised as follows:

- i. **Services and support** - One to one work with groups; Training for groups & individuals; Library & equipment loan; Funder Finder & funding advice; Room hire; Events & workshops; and SVS information services.
- ii. **Liaison** - SVS Forums & Networks; Forums Link; Practitioner links; Presentations, awareness raising, joint events & conferences; and Links to Neighbourhood Partnerships & Management.
- iii. **Representation** - Forums; Steering Groups; Advocacy; Forums Link and electoral process for Voluntary and Community Sector (VCS) representatives; Input to RAISE, NCVO, NAVCA, Volunteering England & other sector bodies; and Implementation of Guidelines for Representation.
- iv. **Development work** - One to one work with groups; SVS information services; Research & highlighting gaps in provision & unmet needs; GRB umbrella service; Good practice guidance on policies & procedures; and Trustee Development Programme.
- v. **Strategic partnerships** - Support to VCS to achieve City of Southampton Strategy outcomes; Facilitate sector representatives on Southampton Partnership; Outreach widely in the city; and Implementation of Compact and Codes of Practice.
- vi. **Promoting volunteering and voluntary action** - Volunteer information sessions & outreach; Volunteer involvement in all areas of SVS work; Volunteer Co-ordinators Group good practice advice; Volunteers Certificate Scheme; Training & good practice advice; and Promoting active citizenship, social cohesion & civil society.
- vii. **Quality Services** - Service delivery to specified targets & relevant quality standards; Securing longer term funding / contracts; and User involvement in service delivery.

Southampton Voluntary Services

Report of the Executive Committee for the year ended 31 March 2010 (continued)

- viii. **Governance and performance** – Maintain Governance Code Principles; Expand ICT, database & web effectiveness; Develop SVS Communication & Marketing strategy; Harmonise HR terms & conditions; Maximise income opportunities; Develop Key Performance Indicators (KPIs) for SVS; Grow membership, review member pack & member services; and gain & continue to meet Quality Standard requirements.

SVS sees 2008-2011 as more likely to be a period of consolidation than of growth. Our aspiration is not to stand still but to build steadily from a strong and consolidated base. Opportunities to apply for **funding for additional work** are likely to arise and, where appropriate, SVS will seek out these opportunities in the areas of Small group support including in new and emerging communities; Procurement, contracting and tendering; Adult & supported volunteering; Funding & financial management; ICT; Asset management; User and carer voice; Trustee development; Local neighbourhood focused outreach & development including Good Neighbour and Community Care Groups; and for further development at the Voluntary Action Centre. SVS will normally not seek to compete with member organisations, as to do so would undermine the sector we seek to serve. SVS will also consider Social Business opportunities, where appropriate.

Structure, governance and management

Governing document and member organisations
Southampton Voluntary Services (SVS) is a **charitable company** limited by guarantee. The company was established under a Memorandum of Association which stated the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are each required to contribute an amount not exceeding £1. There are currently over **470 members**, mainly voluntary and community organisations that operate in Southampton and the surrounding area.

Recruitment and Appointment of Executive Committee
The directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as members of the Executive Committee. Under the requirements of the Memorandum and Articles of Association the members of the Executive Committee are elected to serve for a period of three years after which they must be re-elected at the next Annual General Meeting, at which time members also vote annually for the Chair, Vice Chair and Honorary Treasurer. There are two trustees who are Councillors nominated by Southampton City Council.

All members of the Executive Committee give their time voluntarily and received no benefits from the charity. Expenses reclaimed from the charity are set out in note 2 to the accounts.

The Executive Committee continually monitors the skill requirements for the trustee body and carries out periodic specific reviews of skills and sector experience. When additional trustees are required or a trustee retires, nominations for election are sought from member organisations and vacancies are filled by suitable co-options in the interregnum.

Trustee induction and training
New trustees receive a detailed induction pack (including the Memorandum and Articles, the latest financial statements and the Charity Commission's guide "the Essential Trustee") and have an induction meeting with the Chief Executive. Feedback from new trustees about their induction has been very positive. Additionally, new and existing trustees are invited and encouraged to attend the regular trustee training sessions available to trustees of all member organisations via the SVS Trustee Development Programme. An annual Financial Management briefing is provided for the whole Executive Committee. An active policy of ongoing trustee training has been adopted based upon Charity Commission guidance document CC60 "The Hallmarks of an Effective Charity". This has led to specific training activities including:

- Away Day development;
- Trustees taking a specific interest in the lead areas of development workers or being linked to project steering groups;
- Financial training; and specific briefings on relevant topical issues.

Southampton Voluntary Services

Report of the Executive Committee for the year ended 31 March 2010 (continued)

Risk management

The **Risk Assessment Report** is updated and reviewed annually by the Executive Committee, focusing on the major external and internal risks to which the charity is exposed. The Charity Commission guidance is used to prepare and review the risk assessment.

The key risks identified in the 2009-10 risk assessment exercise were:

- changed political priorities from national and local government;
- demographic and social changes with higher unemployment, high deprivation and an increasing strain on SVS's scarce resources;
- short-term initiatives, arrears / outcome funding, late signing of contracts, delayed payments and adequacy of reserves to meet obligations;
- the loss of a key contract from the increased pressures associated with tendering and procurement practices;
- the charity's financial planning being adversely impacted by funding uncertainties and the impact of the other key risks set out here.

The Executive Committee ensures, where appropriate, that systems or procedures are in place to mitigate the risks the charity faces as identified through the comprehensive risk review process, including both the key risks set out above and other lesser risks.

Organisational Structure and Governance

The organisational governance and management is headed up by an **Executive Committee** which meets ten times a year. The Executive Committee consists of elected trustees and non-voting ex-officio representatives from the Primary Care Trust, Social Services and Probation Services. The Executive Committee is responsible for the strategic management of all current work and for the oversight of development in line with its Vision, Mission Statement and Charitable Objects. At present the Committee has thirteen members from a variety of professional backgrounds relevant to the work of the charity. The Company Secretary also attends the Committee but has no voting rights. The Committee has adopted the Good Governance Code for the Voluntary and Community Sector.

The Executive Committee is supported by the **Finance sub-committee** who scrutinise the details of the management accounts, look at relevant financial issues and make recommendations to the full Executive Committee, including in respect of the Executive Committee's annual review of financial policies. This Committee also communicate with SVS's external Auditor and make recommendations in respect of the external Auditor appointment, reporting back to the Executive Committee; receiving an unqualified audit opinion from a reputable audit firm is a key ongoing priority. The work of the Finance sub-committee includes an annual review of the Charity Commission internal financial control self-checklist for charities.

The day to day **management** of the organisation is delegated to the Chief Executive, Ms Jo Ash, who reports regularly to the Executive Committee and is also the Company Secretary. Line management arrangements through team leaders are in place as is regular supervision for staff and volunteers as well as an annual Joint Progress Review process. SVS retained its Investors in People accreditation for the third time.

Related parties

The relationships between the charity and related parties, together with details of any related party disclosures, are set out in note 2 to the financial statements.

Auditors

BDO LLP were re-appointed as the charitable company's auditors during the year and have expressed their willingness to continue in that capacity.

Southampton Voluntary Services
Report of the Executive Committee for the year ended 31 March 2010 (continued)
Statement of Trustees' responsibilities

The Trustees are responsible for preparing the Annual Report and the financial statements in accordance with the Companies Act 2006 and for being satisfied that the financial statements give a true and fair view. The Trustees are also responsible for preparing the financial statements in accordance with United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that show and explain the charity's transactions, disclose with reasonable accuracy at any time the financial position of the charity, and enable them to ensure that the financial statements comply with the Companies Act 2006.

They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Financial statements are published on the charity's website in accordance with legislation in the United Kingdom governing the preparation and dissemination of financial statements, which may vary from legislation in other jurisdictions. The maintenance and integrity of the charity's website is the responsibility of the Trustees. The Trustees' responsibility also extends to the ongoing integrity of the financial statements contained therein.

Members of the Executive Committee

Members of the Executive Committee, who are directors for the purpose of company law and trustees for the purpose of charity law, who served during the year and up to the date of this report are set out on page 1.

In accordance with company law, as the company's directors, we certify that:

- so far as we are aware, there is no relevant audit information of which the company's auditors are unaware; and
- as the directors of the company we have taken all the steps that we ought to have taken in order to make ourselves aware of any relevant audit information and to establish that the charity's auditors are aware of that information.

This report has been prepared in accordance with the Statement of Recommended Practice: "Accounting and Reporting by Charities" (issued in March 2005) and in accordance with the provisions applicable to companies subject to the small companies' regime.

Approved by the Executive Committee on 14 July 2010 and signed on its behalf by:



R F Stubbs
Chair

2

C F Warburg
Treasurer

Southampton Voluntary Services

Independent auditor's report to the members of Southampton Voluntary Services

We have audited the financial statements of Southampton Voluntary Services for the year ended 31 March 2010 which comprise the Statement of Financial Activities (including the Income and Expenditure Account), the Balance Sheet and the related notes. The financial statements have been prepared under the accounting policies set out therein.

This report is made solely to the charity's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditors

The trustees' (who are also the directors of the company for the purposes of company law) responsibilities for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and for being satisfied that the financial statements give a true and fair view are set out in the Statement of Trustees' Responsibilities.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, have been prepared in accordance with the Companies Act 2006 and give a true and fair view. We also report to you whether in our opinion the information given in the Trustees' Annual Report is consistent with those financial statements.

In addition we report to you if, in our opinion, the charity has not kept adequate and sufficient accounting records, if we have not received all the information and explanations we require for our audit, or if certain disclosures of trustees' remuneration specified by law are not made.

We read the Trustees' Annual Report and consider the implications for our report if we become aware of any apparent misstatements within it.

Basis of audit opinion

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the trustees in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charity's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Southampton Voluntary Services
Independent auditors report to the members of Southampton Voluntary Services
(continued)

Opinion

In our opinion

- the financial statements give a true and fair view of the state of the charity's affairs as at 31 March 2010, and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- the financial statements have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- the financial statements have been properly prepared in accordance with the Companies Act 2006;
- the information given in the Trustees' Annual Report is consistent with the financial statements.

BDO Ltd

Mr Paul Bricknell, Senior Statutory Auditor
for and on behalf of BDO LLP, Statutory Auditor
Southampton
United Kingdom

Date: *15th July 2010*

BDO LLP is a limited liability partnership registered in England and Wales (with registered number OC305127)

Southampton Voluntary Services

Statement of Financial Activities (including Income & Expenditure Account)
for the year ended 31 March 2010

	Note	Unrestricted funds 2010 £	Restricted funds 2010 £	Total funds 2010 £	Total funds 2009 £
Incoming resources					
Incoming resources from charitable activities	10	197,260	1,033,248	1,230,508	1,298,246
Incoming resources from generated funds:					
Voluntary income		1,183	-	1,183	1,762
Investment income	11	6,504	-	6,504	13,853
		7,687	-	7,687	15,615
Total incoming resources		204,947	1,033,248	1,238,195	1,313,861
Resources expended					
Charitable activities:					
General expenditure	12	156,187	922,300	1,078,487	1,166,275
Pension scheme net service cost	3i	26,000	-	26,000	6,000
Charitable activities expenditure		182,187	922,300	1,104,487	1,172,275
Governance costs		42,907	-	42,907	42,483
Total resources expended		225,094	922,300	1,147,394	1,214,758
Net income / (expenditure) before other recognised gains and losses		(20,147)	110,948	90,801	99,103
Other recognised gains and losses					
Actuarial (losses) / gains on defined benefit pension schemes	3m	(102,000)	-	(102,000)	(244,000)
Net movement in funds		(122,147)	110,948	(11,199)	(144,897)
Reconciliation of funds					
Total funds brought forward		993,886	326,461	1,320,347	1,465,244
Total funds carried forward	13, 14	871,739	437,409	1,309,148	1,320,347

The notes on pages 16 to 24, incorporating the Accounting Policies on pages 16 to 17, form part of these accounts.

The Statement of Financial Activities includes all gains and losses recognised in the year.

All amounts relate to continuing activities.

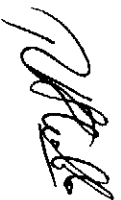
Southampton Voluntary Services
Balance Sheet as at 31 March 2010

	Note	2010	2009
		£	£
Fixed assets			
Tangible assets	4	<u>929,152</u>	956,116
Current assets			
Debtors	5	204,839	106,903
Cash at bank and in hand		<u>697,723</u>	751,073
		902,562	857,976
Liabilities			
Creditors: amounts falling due within one year	6	63,566	162,745
		<u>838,996</u>	695,231
Net current assets			
		<u>838,996</u>	695,231
Total assets less current liabilities and Net assets excluding pension liability		<u>1,768,148</u>	1,651,347
Defined benefit pension scheme liability	3h	459,000	331,000
		<u>1,309,148</u>	<u>1,320,347</u>
Net assets including pension liability			
		<u>1,309,148</u>	<u>1,320,347</u>
The funds of the charity			
Restricted funds	14	<u>437,409</u>	326,461
Unrestricted funds:			
Designated	13	1,256,729	1,256,729
General	13	74,010	68,157
Unrestricted income funds excluding pension reserve		<u>1,330,739</u>	1,324,886
Pension reserve	3h, 13	(459,000)	(331,000)
Total unrestricted funds	13	<u>871,739</u>	993,886
Total charity funds		<u>1,309,148</u>	<u>1,320,347</u>

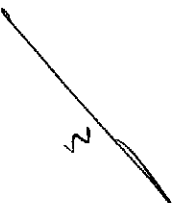
The notes on pages 16 to 24, incorporating the Accounting Policies on pages 16 to 17, form part of these accounts.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and the Financial Reporting Standard for Smaller Entities (effective April 2008).

These financial statements were approved by the Board on 14 July 2010 and were signed on its behalf by:



R F Stubbs



C F Warburg

Southampton Voluntary Services

Notes to the Financial Statements for the year ended 31 March 2010

1 Accounting policies

1(a) Basis of preparation

The financial statements have been prepared under the historic cost convention, and in accordance with the Statement of Recommended Practice – “Accounting and Reporting by Charities” (SORP 2005) issued in March 2005, the Financial Reporting Standard for Smaller Entities (effective April 2008) and the provisions applicable to companies subject to the small companies’ regime. The principal accounting policies adopted in the preparation of the financial statements are set out below.

As the company is a charity, the wording of the statutory formats required by the Companies Act 1985 has been appropriately amended in order to give a true and fair view.

1(b) Funds structure

Funds held by the charity are either:

- Unrestricted general funds - these are funds which can be used in accordance with the objects at the discretion of the trustees;
- Designated funds - these are funds set aside by the trustees out of unrestricted general funds for specific future purposes or projects; or
- Restricted funds - these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are given for particular restricted purposes.

Further explanation of the nature and purpose of funds is included in the notes below.

1(c) Incoming resources

Income from charitable activities includes income received under grants, contracts and service level agreements.

Incoming resources are recognised when the charity’s entitlement to the resources is confirmed, there is certainty of the resources being received and they can be measured with reliability.

1(d) Resources expended – direct charitable, governance and support costs

Expenditure is recognised on an accruals basis.

Most expenditure is directly categorised as either expenditure on charitable activities or costs of governance. Where expenditure cannot be directly categorised a proportion of the expenditure is allocated to governance on the basis of the usage of the resources concerned.

Governance costs include those incurred in the governance of the charity and its assets and are primarily associated with constitutional and statutory requirements. These include costs associated with trustees meetings, production of the detailed annual report and audit fees.

The benefit of this direct categorisation of resources expended is that there is no unallocated expenditure or ‘support costs’ as defined by SORP 2005.

1(e) Tangible fixed assets

Tangible fixed assets are depreciated on a straight line basis over their estimated useful lives as follows:

Asset category	Useful life
Voluntary Action Centre (VAC) – leasehold premises	40 years
Office & project equipment	5 - 20 years
Computer equipment	2 years

1(f) Pensions

The defined benefit pension scheme has been accounted for in accordance with SORP 2005 and FRS 17 on Retirement Benefits.

Southampton Voluntary Services

Notes to the Financial Statements for the year ended 31 March 2010 (continued)

- 1(g) Flow through funding**
The charity deals with the onward payment of salary and other costs on behalf of some other organisations. These sums are excluded from both incoming and expended resources on the basis that they do not represent incoming or expended resources for the charity itself. The amount of flow through incoming and outgoing funds during the year were £142 (2009: £375) and £1,397 (2009: £4,242) respectively and the funding held at the year end was £18,015 (2009: £19,270).
- 2 Related party disclosures**
- 2(a) Control of the charity**
Throughout the year, the charity was controlled ultimately by its members who meet annually at the Annual General Meeting. The directors elected by the members govern the affairs of the charitable company between Annual General Meetings.
- 2(b) Directors / trustees remuneration and expenses**
No remuneration was paid to any directors / trustees in the year and no director / trustee waived the right to any remuneration in the year. Expenses totalling £86 (2009: £97) were reimbursed to trustees during the year.
- 2(c) Other related party transactions**
Transactions with the directors / trustees directly are set out above. Apart from that, some members of the Executive Committee are involved in other organisations which naturally interact with Southampton Voluntary Services including nominated representatives of SCC as shown on page 1. However, any goods, grants or services received or supplied are on normal terms and conditions. Neither the members concerned nor Southampton Voluntary Services receive any material pecuniary advantage from any such relationships.
- 3 Pensions**
- 2(b)** Three (2009: four) of the permanent employees of this charity are members of the Hampshire County Council pension fund. This is a contributory defined benefit pension scheme. The detailed disclosures in connection with this fund required by FRS 17 are given below, and the impact of including FRS 17 in these accounts is commented on in the Trustees Report.
- The remaining SVS staff are not admitted to the HCC scheme and have been offered stakeholder pensions since October 2001. In the year commencing 1st April 2009 staff have been offered the opportunity to benefit from matched pension contribution funding whereby SVS match employee contributions to the stakeholder scheme up to 3% pa.
- FRS 17 disclosures**
- 3(a) Introduction**
The disclosures below relate to the funded liabilities within the Hampshire County Council Pension Fund (the Fund) which is part of the Local Government Pension Scheme. Southampton Voluntary Services participates in the Fund which provides defined benefits, based on members' final pensionable salary. In accordance with Financial Reporting Standard No.17 - Retirement Benefits (FRS 17) disclosure of certain information concerning assets, liabilities, income and expenditure relating to pension schemes is required.
- 3(b) Contributions for the accounting period ending 31 March 2011**
The Employer's regular contributions to the Fund for the accounting period ending 31 March 2011 are estimated to be £18.4k. In addition, Strain on Fund Contributions may be required.
- 3(c) Assumptions**
The latest actuarial valuation of Southampton Voluntary Services' liabilities took place as at 31 March 2007. The principal assumptions used by the independent qualified actuaries in updating the latest valuation of the Fund for FRS17 purposes were:

Southampton Voluntary Services

Notes to the Financial Statements for the year ended 31 March 2010 (continued)

3 Pensions (continued) 3(d) Principal financial assumptions (% per annum)

	2010	2009	2008
Discount rate	5.5	6.5	6.8
Inflation	3.9	3.6	3.7
Rate of increase to pensions in payment	3.9	3.6	3.7
Rate of increase to deferred pensions	3.9	3.6	3.7
Rate of general increase in salaries	5.4	5.1	5.2

3(e) Principal demographic assumptions Post retirement mortality

	2010	2009
Males		
Base table (in 2007)		
Rating to above base table		
Scaling to above base table rates	PNMAOO with allowance for MC improvement factors to 2007	
Cohort improvement factors (from 2007)	0	0
Minimum underpin to improvement factors (p.a.)	110%	110%
Future lifetime from age 65 (aged 65 at accounting date)	80% of LC	80% of LC
Future lifetime from age 65 (aged 45 at accounting date)	1.25%	1.25%
	22.3	22.2
	24.7	24.5

	2010	2009
Females		
Base table (in 2007)		
Rating to above base table		
Scaling to above base table rates	PNFAOO with allowance for MC improvement factors to 2007	
Cohort improvement factors (from 2007)	0	0
Minimum underpin to improvement factors (p.a.)	110%	110%
Future lifetime from age 65 (aged 65 at accounting date)	60% of LC	60% of LC
Future lifetime from age 65 (aged 45 at accounting date)	1.25%	1.25%
	24.3	24.2
	26.5	26.4

3(f) Commutation

Each member assumed to exchange 25% of the maximum amount permitted of their pre 1 April 2008 pension entitlements. Each member assumed to exchange 75% of the maximum amount permitted of their post 31 March 2008 pension entitlements.

3(g) Expected returns on assets

The approximate split of assets for the Fund as a whole (based on data supplied by the Fund Administering Authority) is shown in the table below. Also shown are the assumed rates of return adopted by the Employer for the purposes of FRS17.

	Asset split %			Long-term expected %pa rate of return		
	2010	2009	2008	2010	2009	2008
Equities	61.3	55.2	61.9	8.0	7.0	7.6
Property	6.1	7.3	5.8	8.5	6.0	6.6
Government bonds	24.4	27.4	26.6	4.5	4.0	4.6
Corporate bonds	2.4	3.9	0.0	5.5	5.8	6.8
Cash	5.8	6.2	5.7	0.7	1.6	6.0
Other	0.0	0.0	0.0	8.0	1.6	6.0
Total	100.0	100.0	100.0	6.7	5.7	6.7

Narrative description of the basis used to determine expected return

Southampton Voluntary Services employs a building block approach in determining the rate of return on Fund assets. Historical markets are studied and assets with higher volatility are assumed to generate higher returns consistent with widely accepted capital market principles. The assumed rate of return on each asset class is set out within this note. The overall expected rate of return on assets is then derived by aggregating the expected return for each asset class over the actual asset allocation for the Fund at 31 March 2010.

Southampton Voluntary Services

Notes to the Financial Statements for the year ended 31 March 2010 (continued)

3 Pensions (continued) 3(h) Reconciliation of funded status to balance sheet

	2010 £000	2009 £000	2008 £000
Notional value of assets	£000	£000	£000
Present value of liabilities	755	570	691
Net pension asset / (liability)	1,214	901	772
	<u>(459)</u>	<u>(331)</u>	<u>(81)</u>

3(i) Analysis of Income and Expenditure / Profit and Loss charge

	2010 £000	2009 £000	2009 £000
Current service cost	£000	£000	£000
Past service cost	17	21	21
Interest cost	0	0	0
Expected return on assets	58	53	53
Curtailment cost	(32)	(46)	(46)
Settlement cost	0	0	0
Expense recognised	0	0	0
	<u>43</u>	<u>28</u>	<u>28</u>

Expense recognised in:

Charitable activities – general expenditure	17	22	22
Charitable activities – pension scheme net service cost	26	6	6
	<u>43</u>	<u>28</u>	<u>28</u>

3(j) Changes to the present value of liabilities during the accounting period

	2010 £000	2009 £000	2009 £000
Opening present value of liabilities	£000	£000	£000
Current service cost	901	772	772
Interest cost	17	21	21
Contributions by participants	58	53	53
Actuarial losses on liabilities	6	8	8
Net benefits paid out	259	53	53
Past service cost	(27)	(6)	(6)
Net increase in liabilities from disposals and acquisitions /	0	0	0
curtailments / settlements			
Closing present value of liabilities	<u>1,214</u>	<u>901</u>	<u>901</u>

3(k) Changes to the fair value of assets during the accounting period

	2010 £000	2009 £000	2009 £000
Opening fair value of assets	£000	£000	£000
Expected return on assets	570	691	691
Actuarial gains / (losses) on assets	32	46	46
Contributions by the employer	157	(191)	(191)
Contributions by participants	17	22	22
Net benefits paid out	6	8	8
Net increase in assets from disposal and acquisitions / settlements	(27)	(6)	(6)
Closing fair value of assets	0	0	0
	<u>755</u>	<u>570</u>	<u>570</u>

3(l) Actual return on assets

	2010 £000	2009 £000	2009 £000
Expected return on assets	£000	£000	£000
Actuarial gain / (loss) on assets	32	46	46
Actual return on assets	157	(191)	(191)
	<u>189</u>	<u>(145)</u>	<u>(145)</u>

Southampton Voluntary Services

Notes to the Financial Statements for the year ended 31 March 2010 (continued)

3 Pensions (continued) 3(m) Analysis of amount recognised in Statement of Total Recognised Gains & Losses

	2010	2009
Total actuarial gains / (losses)	£000	£000
Total gain / (loss) in STRGL	(102)	(244)
	(102)	(244)

3(n) History of asset values, present value of liabilities and surplus / (deficit)*

	2010	2009	2008	2007	2006
Fair value of assets	£000	£000	£000	£000	£000
Present value of liabilities	755	570	691	639	580
Surplus / (deficit)	1,214	901	772	863	800
	(459)	(331)	(81)	(224)	(220)

* In accordance with Paragraph 77(o) of FRS17 (as revised), the assets for the current period and previous three periods are measured at current bid price. Asset values previously measured at mid-market value for periods ending 2008 and 2007 have been re-measured for this purpose. The asset value for the period ending 2006 is shown at mid-market value and has not been re-measured as permitted by FRS17 (as revised).

3(o) History of experience gains and losses

	2010	2009	2008	2007	2006
Experience gains/(losses) on assets:					
- amount	157	(190)	(15)	(1)	80
- % of assets	20.7	(33.3)	(2.2)	(0.1)	13.8
Experience gains/(losses) on liabilities:					
- amount	3	(1)	15	(1)	-
- % of the present value of the liabilities	0.2	(0.1)	1.9	(0.1)	0.0

4 Tangible fixed assets

	Leasehold Voluntary Action Centre £	Office & project equipment £	Computer equipment £	Total £
Cost:				
As at 1 April 2009	1,061,093	141,753	96,626	1,299,472
Additions	-	1,699	5,050	6,749
As at 31 March 2010	1,061,093	143,452	101,676	1,306,221
Depreciation:				
As at 1 April 2009	139,268	108,359	95,729	343,356
Charged in the year	26,528	3,763	3,422	33,713
As at 31 March 2010	165,796	112,122	99,151	377,069
Net book value:				
As at 1 April 2009	921,825	33,394	897	956,116
As at 31 March 2010	895,297	31,330	2,525	929,152

All fixed assets are held at historic cost

5 Debtors

	2010	2009
Grants receivable	£ 201,077	£ 99,437
Other debtors	3,762	7,466
	204,839	106,903

All amounts are due within one year from the balance sheet date.

Southampton Voluntary Services

Notes to the Financial Statements for the year ended 31 March 2010 (continued)

6 Creditors: amounts falling due within one year

Trade creditors	2010	2009
	£	£
Accruals and deferred income	45,304	148,499
	18,262	14,246
	<u>63,566</u>	<u>162,745</u>

7 Analysis of Net Assets between funds

	Fixed assets	Net current assets / (liabilities)	Pension scheme liability	Total
	£	£	£	£
Restricted funds	14	3,480	433,929	437,409
Unrestricted funds:				
Designated funds	13	895,297	361,432	1,256,729
General funds	13	30,375	43,635	74,010
Pension reserve	3g	-	(459,000)	(459,000)
At 31 March 2010		929,152	838,996	1,309,148

	Fixed assets	Net current assets / (liabilities)	Pension scheme liability	Total
	£	£	£	£
Restricted funds	14	3,272	323,189	326,461
Unrestricted funds:				
Designated funds	13	921,825	334,904	1,256,729
General funds	13	31,019	37,138	68,157
Pension reserve	3g	-	(331,000)	(331,000)
At 31 March 2009		956,116	695,231	1,320,347

8 Net income / (expenditure) for the year

	2010	2009
	£	£
Net income / (expenditure) for the year is stated after charging:		
Depreciation	33,713	31,696
Auditors' remuneration (including VAT): - audit	5,175	5,060
- other services	-	-

9 Employee emoluments

	2010	2009
	£	£
Salaries and wages	753,983	775,122
Social security costs	61,520	63,235
Pension costs:		
HCC Pension Fund	16,957	21,781
Stakeholder scheme – matched contributions	9,234	-
	<u>841,694</u>	<u>860,138</u>

No employees had emoluments in excess of £60,000 (2009: nil).

The average number of full time equivalent employees analysed by function was:

	2010	2009
Project workers	31	32
Management and administration	6	6
	<u>37</u>	<u>38</u>

Southampton Voluntary Services

Notes to the Financial Statements for the year ended 31 March 2010 (continued)

10 Incoming resources from charitable activities	Unrestricted activities		Total 2010 £	Total 2009 £
	Unrestricted funds £	Restricted funds £		
Unrestricted income:				
Southampton City Council	184,923	-	184,923	184,923
Seed Office rental & other room hire	6,079	-	6,079	7,273
Other	6,258	-	6,258	3,218
Restricted income (note 14):				
Voluntary Sector Support Team	-	272,730	272,730	350,717
Family Projects	-	249,628	249,628	244,545
Morph	-	73,214	73,214	72,031
Safe in Sound	-	43,463	43,463	33,700
Shopmobility	-	73,658	73,658	70,571
Street Homeless Prevention	-	202,791	202,791	190,975
Young Carers	-	113,685	113,685	136,214
Other Projects	-	4,079	4,079	4,079
	197,260	1,033,248	1,230,508	1,298,246

11 Investment income

All of the charity's investment income arises from interest bearing deposit accounts.

12 Resources expended – charitable activities general expenditure	Unrestricted		Restricted		Total 2010 £	Total 2009 £
	funds £	funds £	funds £	funds £		
Unrestricted expenditure	156,187	-	-	-	156,187	153,508
Restricted expenditure (note 14):						
Voluntary Sector Support Team	-	232,746	232,746	232,746	232,746	325,261
Family Projects	-	233,963	233,963	233,963	233,963	232,500
Morph	-	67,459	67,459	67,459	67,459	63,384
Safe in Sound	-	26,125	26,125	26,125	26,125	29,706
Shopmobility	-	64,576	64,576	64,576	64,576	67,338
Street Homeless Prevention	-	190,047	190,047	190,047	190,047	188,494
Young Carers	-	103,305	103,305	103,305	103,305	102,005
Other Projects	-	4,079	4,079	4,079	4,079	4,079
	156,187	922,300	1,078,487	1,078,487	1,166,275	1,166,275

13 Unrestricted funds

Designated funds	At 1 Apr 2009		Result		Transfers		At 31 Mar 2010	
	£	Note	£	£	£	£	£	£
VAC depreciation	921,825		-	-	(26,528)	-	895,297	
Property	139,268		-	-	26,528	-	165,796	
Staffing reserve	142,636		-	-	-	-	142,636	
Building maintenance	30,000		-	-	-	-	30,000	
Computer and office equipment	20,000		-	-	-	-	20,000	
Other	3,000		-	-	-	-	3,000	
	1,256,729		-	-	-	-	1,256,729	
<u>General funds</u>								
General reserve	68,157		5,853		-		74,010	
<u>Other funds</u>								
Pension reserve	(331,000)		(128,000)		-		(459,000)	
	3h		993,886		(122,147)		-	871,739
Total unrestricted funds								

Southampton Voluntary Services

Notes to the Financial Statements for the year ended 31 March 2010 (continued)

13 Unrestricted funds (continued)

The VAC depreciation reserve was set up when the Voluntary Action Centre was built in 2003 and represents the remaining net book value of the VAC. Each year a transfer is made to release from the reserve into the Property fund an amount equal to the annual property depreciation. The total of these two reserves equates to the cost price of the VAC.

The other designated reserves are funds set aside for specific purposes essential for the future operation of the charity in the short to medium term. Transfers are made between these funds and the general reserve as required.

The Pension reserve was set up as a result of the implementation of SORP 2005 and FRS 17. This introduced the new heading of "Defined benefit pension scheme liability" into the assets and liabilities section of the balance sheet, matched by the introduction of a specific negative Pension reserve in unrestricted funds.

14 Restricted funds

	At 1		At 31	
	Apr 2009	Incoming resources	Outgoing resources	Mar 2010
	£	£	£	£
<u>Voluntary Sector Support</u>				
Capacity Builders	-	22,000	(22,000)	-
Childrens Workforce Development Fund	-	16,500	(16,500)	-
Community development (capacity building)	32,208	56,480	(45,253)	43,435
Health	19,773	73,169	(70,944)	21,998
Voluntary sector training	32,514	58,581	(42,049)	49,046
Young people – Children's Fund	1,528	36,000	(36,000)	1,528
VAC contributions	-	10,000	-	10,000
Total – Voluntary Sector Support Team	86,023	272,730	(232,746)	126,007
<u>Projects</u>				
Family Projects – General fund	56,740	192,262	(181,709)	67,293
Family Projects – Charitable and other funds	17,295	57,366	(52,254)	22,407
Subtotal – Family Projects	74,035	249,628	(233,963)	89,700
Morph – General fund	25,627	69,740	(63,524)	31,843
Morph – Charitable and other funds	19,176	3,474	(3,935)	18,715
Subtotal – Morph	44,803	73,214	(67,459)	50,558
Safe in Sound – General fund	10,224	25,000	(24,427)	10,797
Safe in Sound – Charitable and other funds	4,350	18,463	(1,698)	21,115
Subtotal – Safe in Sound	14,574	43,463	(26,125)	31,912

Southampton Voluntary Services

Notes to the Financial Statements for the year ended 31 March 2010 (continued)

	At 1 Apr 2009 £	Incoming resources £	Outgoing resources £	Transfers £	At 31 Mar 2010 £
Shoptmobility – General fund	10,240	71,390	(64,576)	-	17,054
Shoptmobility – Charitable and other funds	10,000	2,268	-	-	12,268
Subtotal – Shoptmobility	20,240	73,658	(64,576)	-	29,322
SHPT – General fund	6,453	185,640	(185,640)	-	6,453
SHPT – Charitable and other funds	13,283	17,151	(4,407)	-	26,027
Subtotal – Street Homeless Prevention Team	19,736	202,791	(190,047)	-	32,480
Young Carers – General fund	38,995	105,661	(100,970)	-	43,686
Young Carers – Charitable and other funds	28,055	8,024	(2,335)	-	33,744
Subtotal – Young Carers	67,050	113,685	(103,305)	-	77,430
Transport grant funds	-	4,079	(4,079)	-	-
Subtotal – Other projects	-	4,079	(4,079)	-	-
Total - Projects	240,438	760,518	(689,554)	-	311,402
	<u>326,461</u>	<u>1,033,248</u>	<u>(922,300)</u>	<u>-</u>	<u>437,409</u>

All of the above funds arise from income received from specific funders for particular purposes.