

Area: City Centre

**NOVOTEL**

**1 West Quay Road  
Southampton  
SO15 1RA**

**Tel: 023 8023 3133**

**DESCRIPTION OF FACILITIES:**

**Rooms available:** Normandy Suite, can be partitioned into 5 Smaller Suites & 4 boardrooms on 5<sup>th</sup> Floor are available for hire.

**Capacity:** See enclosed information pack

**Cost of hire:** Various, please call to enquire

**Kitchen:** Yes and a full catering service is provided. No outside caterers.

**Car Parking:** Yes                      **Spaces:** 300

**Disabled Car Parking:** Yes                      **Spaces:** 4

**ACCESSIBILITY:**

**Are the premises accessible for wheelchair users?**                      Yes

**Are the toilets accessible for wheelchair users?**                      Yes

**Is there a lift to upper levels?**                      Yes

**Do the meeting rooms have hearing induction loops fitted?**                      Yes (On Request)

**LICENCES:**

**Do you have a music and dance licence?**                      Yes

**Are the premises licensed for the sale of alcohol?**                      Yes

**Are there any restrictions? e.g smoking, alcohol etc**                      No

**INSURANCE:**

**What insurance cover does the premises hold?**                      Full

**CONTACT DETAILS:**

To hire the above venue please contact:

Claire Smith or Matthew Brett or Luke Milikin    Telephone: 023 8023 3113

Address: 1 West Quay Road, Southampton, SO15 1RA.

Updated: 16<sup>th</sup> November 2005